

Quality Council Meeting
November 13, 2003
3:00 PM
Foundation Conference Room

The Quality Council met November 13, 2003 in the Foundation Conference room. Present were Kim Smith, Michele Jarrell, Janice Filer, Darrell Hagler, Tamara Gainous, and Jean Mack.

Kim called the meeting to order.

The first discussion item was the **AL Quality Award**. The Quality Month Team won a silver award this year. Shelton State is the only community college in the state ever to win an award, and this was our third. Molly Booth did a great job with our presentation. The criteria for the awards will be mailed, and we will receive information on the strengths and weaknesses of this year's submission. Team 2 is already interested in applying next year. Shelton State plans to obtain a gold award next year.

Team Pictures will be made before the end of 2003.

The **TQM Class** will graduate on November 19. The SI Teams and the Quality Council will provide the graduation lunch. Molly's team is bringing green beans and dessert; Nancy Freeman's team is bringing desserts; JoAnne Cousette's team is bringing rolls and salad; the Quality Council is providing the meat; and Debbie Hammond's team is being asked to provide more vegetables. Kim Smith has enough ginger ale and grape juice for punch. The dishes and linen will be provided by the school (through Deborah Bonner).

Under **New Business**, Martha Key will be the new leader of Team 4 as of January 1. Jimmy Osmore is the new leader of Team 1.

The Quality Council will once again do Quality Snacks at the end of the semester. This year's snacks will be on December 18. More planning will take place at the December 4 QC meeting.

There was no **Administrative Report** and no **Human Resources report**.

SI Team Activity

SI Team 1 representative Janice Filer discussed their rotation schedule. Also, they are considering sending a notice to any member who misses three consecutive meetings to see if they wish to resign. They will next be discussing the 'W' policy. They raised \$134 for scholarships from selling Thanks Q's.

SI Team 2 - Tamara Gainous had no report.

There was no **SI Team 4** or **SI Team 5** member present.

The meeting adjourned at 3:30. The next Quality Council meeting will be: Thursday, December 4, 3:00 PM in the Foundation Conference Room.